



# Acid Survivors & Women Welfare Foundation

(Formerly Acid Survivors Foundation India)

## Acid Survivors & Women Welfare Foundation

Headquarters: 18, Ballygunge Circular Road, Kolkata – 700 019.

### VOLUNTEER DECLARATION CUM AGREEMENT

Volunteers are an important and valued part of Acid Survivors & Women Welfare Foundation India.

This agreement tells the volunteer what to expect from Acid Survivors & Women Welfare Foundation India (ASWWF), and what ASWWF expects from the volunteer. It also describes the arrangement between ASWWF and the volunteer.

ASWWF wishes to assure the volunteer of its appreciation of the offer for volunteering and that it will do its best to make the volunteer's experience with ASWWF enjoyable and rewarding.

ASWWF will assess the volunteer capabilities and compare them to the volunteer opportunities known to ASWWF. If there does not appear to be an appropriate Volunteer opportunity known to ASWWF, it will so inform the intending Volunteer. If, in the sole judgement of ASWWF, a volunteer opportunity exists appropriate for the volunteer, then ASWWF will so inform the volunteer, and the volunteer may accept or decline such opportunity.

If the volunteer accepts the volunteering opportunity, Acid Survivors & Women Welfare Foundation on its part agrees to:

- provide information about the organisation
- provide orientation, support and supervision
- provide opportunities for input into the organisational plan and evaluation
- reimburse for pre-approved expenses
- acknowledge and recognise the contribution of volunteers to the organisation
- to respect the skills, dignity and individual wishes of the volunteer.

The role of the volunteer is to take up assignments in consultation with the local office of Acid Survivors & Women Welfare Foundation or in the absence of any local office, the headquarters at Kolkata and starts on \_\_\_\_\_ . This volunteering role is designed to aid and assist Acid Survivors & Women Welfare Foundation in achieving its aims and objectives.

### Declaration by the volunteer

1. I, \_\_\_\_\_ [full name of volunteer], agree to work for Acid Survivors  
& Women Welfare Foundation as a volunteer on/from \_\_\_\_\_ till  
\_\_\_\_\_ .

2. As a volunteer, I understand that I control the dates and times when I do the work and that Acid Survivors & Women Welfare Foundation is not responsible for scheduling my volunteer work. I also understand that I will not be compensated for any time spent volunteering, nor am I entitled to benefits, including employment

Registered Office : 216, A.J.C.Bose Road, 2nd floor, Room No. - 2C, Kolkata 700017

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or insurance benefits upon the termination of this agreement or as a result of this service. I will pay all my expenses, including but not limited to travel, food, lodging, insurance and medical expenses while undertaking volunteering work for ASWWF.

3. I certify that I speak \_\_\_\_\_ (local language) or English sufficiently well so as to be able to communicate adequately in such language

4. As a volunteer I agree to:

- abide by and support the philosophy, policy, and guidelines of the organisation
- act in the best interests of the organization and work reliably to the best of my ability
- maintain confidentiality
- carry out the tasks assigned by authorized official / guide appointed by ASWWF
- to meet the time commitments and standards which have been mutually agreed to and to give reasonable notice so other arrangements can be made when this is not possible;
- to provide referees as agreed who may be contacted, and to agree to a Criminal Records Bureau check being carried out where necessary.

6. I understand that if I am injured in the course of my volunteering assignment, I am not covered by ASWWF's workers' compensation programme. I understand that I will be responsible for medical costs incurred due to accident or illness to me arising from my involvement as a volunteer.

7. I have carefully read this agreement and fully understand its contents and sign it of my own free will.

NOTE: This agreement is binding in honour only, is not intended to be a legally binding contract between us and may be cancelled at any time at the discretion of either party. Neither of us intend any employment relationship to be created either now or at any time in the future.

Volunteer's name \_\_\_\_\_

Volunteer's signature \_\_\_\_\_ Date \_\_\_\_\_

ASWWF Representative name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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